

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

Policy Committee Meeting

March 11, 2020 3:30 – 5:00

Central Office

Agenda

I. Call to Order

- EFA – Availability and Distribution of Healthy Foods
- EFC – Free and Reduced- Priced Meals
- EGAD – Copyright Compliance
 - EGAD-R – Procedure (review only)
- JFABB - Foreign Exchange Students – Participation in Graduation Activities
 - JFABB-R – Procedure (review only)

Next Meeting: April 8, 2020

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EFA
Review/First Read School Board: December 19, 2012 Second Read Adoption: September 18, 2013 Review Policy Committee: March 11, 2020	Page 1 of 1 Category: Required

AVAILABILITY AND DISTRIBUTION OF HEALTHY FOODS

The Oyster River Cooperative School District will support the availability and distribution of healthy foods and beverages in all school buildings during the school day.

The Superintendent or ~~Food Service~~Nutrition-Director is responsible for ensuring that all foods and beverages distributed within the district meet nutritional standards established by state and federal law relative to: (1) nutrient density; (2) portion size; and (3) nutrition targets, as defined in pertinent law.

The Superintendent or Food Service Director is responsible for implementing developmentally appropriate opportunities to learn food preparation skills that support nationally recognized research-based nutrition standards. The Superintendent or Food Service Director is responsible for providing annual communication information about the policy and procedure and related curricula to the school community.

Cross Reference: JLCF – Student Wellness
 JLCK – Health Needs of Students
 EFC – Free and Reduced Price Meals

Legal References:

7 CFR 210.10, Nutrition Standards And Menu Planning Approaches For Lunches And Requirements for Afterschool Snacks
 NH Department of Education Administrative Rules, Section Ed 306.04(a)(21)
 NH Department of Education Administrative Rules, Section Ed 306.11(g), (h)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EFC
Date of Adoption: June 29, 1988 Previously: EFB Recodify and Title Change-Adopted School Board: May 2, 2012 School Board First Read: November 6, 2013 School Board Second Read/Adoption: December 4, 2013 Policy Committee Review: March 11, 2020	Page 1 of 1

FREE AND REDUCED-PRICED MEALS

In accordance with federal regulations, the school district shall make available to all children who qualify for free or reduced-priced lunches and breakfasts through the school nutrition program in the local school.

The procedure for securing meals in effect in each school will be followed. Parents who believe their children are eligible may apply online at www.lunchapp.com or request an application for the school office. A determination will be made relative to their eligibility. Parents may appeal a negative determination to the superintendent of schools and the School Board.

This information will be kept confidential. Eligibility information will be released only to those administrators and staff who have a verifiable "need to know."

Cross Reference: [JLCF - Student Wellness](#)
[JLCK - Health Needs of Students](#)
[EFA - Availability and Distribution of Healthy Foods](#)

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EGAD
Date of First Reading SB: July 1, 2009 Date of Adoption: August 5, 2009 Reviewed by Policy: January 10, 2013 – No Changes Policy Committee Review: February 12, 2020 Policy Committee Review: March 11, 2020	Page 1 of 1 Category: Recommended

COPYRIGHT COMPLIANCE

The Board expects all employees and students in the Oyster River Cooperative School District to comply with the federal copyright law and guidelines. Employees and students who willfully disregard the law/guidelines and the Board’s copyright policy and procedure do so at their own risk. The Oyster River Cooperative School District will not extend legal and/or insurance protection to employees or students for willful violations of this policy. Such violations may also result in disciplinary action.

The Superintendent is responsible for implementing this policy and the accompanying administrative procedure. The Superintendent may delegate specific responsibilities to building principals and others as he/she deems appropriate.

The Oyster River Cooperative School District will take the following steps to discourage violations of the copyright law in ORCSD:

- A. All instructional staff and administrators shall receive a copy of this policy and the accompanying administrative procedure.
- B. Copyright notices shall be posted within view of copying/[scanning/printing](#) equipment.
- C. Teachers and library media specialists shall be responsible for informing students about the legal and ethical issues raised by copyright infringement and illegal use of copyrighted materials.

Cross Reference: EGAD-R – Copyright Compliance Administrative Procedure-[When reviewed](#)
GBEF & R – School District Internet Access for Staff
JICL – Student Computer and Internet Use

Legal Reference: 17 U.S.C. § 101 et seq. (The Copyright Act of 1976)
P.L. 107-273 (The TEACH Act of 2002)

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COPYRIGHT COMPLIANCE PROCEDURE

Authorized Reproduction and Use of Copyrighted Material in Printing/Scanning/Copying.

In preparing for instruction, a teacher may make or have made a single copy of a Chapter from a book; and article from a newspaper or periodical; a short story; Short essay or short poem; or a chart, graph, diagram, cartoon or picture from a book, periodical or newspaper. A teacher may make multiple copies not exceeding more than one per pupil for classroom use if the copying meets the test of "brevity, spontaneity and cumulative effect" set by the following guidelines. Each copy must include a notice of copyright.

1. Brevity

- a. A complete poem, if less than 250 words and two pages long, may be copied; excerpts from longer poems cannot exceed 250 words;
- b. Complete articles, stories or essays of less than 2500 words or excerpts from prose works less than 1000 words or 10% of the work; whichever is less may be copied; in any event, the minimum is 500 words. (Each numerical limit may be expanded to permit the completion of an unfinished line of a poem or prose paragraph)
- c. One chart, graph, diagram, drawing, cartoon or picture per book or periodical issue may be copied. "Special" works cannot be reproduced in full; this included children's books combining poetry, or prose or poetic prose.

2. Spontaneity

Should be at the "instance and inspiration" of the individual teacher.

3. Cumulative Effect

Teachers are limited to using copied material for only one course in the school in which copies are made. No more than one short poem, article, story or two excerpts from the same author may be copied, and no more than three works can be copied from a collective work of periodical column during one class term.

Teachers are limited to nine instances of multiple copying for one course during one class term. Limitations do not apply to current news periodicals, newspapers and current news sections of other periodicals.

Performances by teachers or students of copyrighted dramatic works without authorization from the copyright owner are permitted as part of a teaching activity in a classroom or instructional setting. All other performances require permission from the copyright owner.

The copyright law prohibits using copies to replace or substitute for anthologies, consumable works, compilations or collective works. "Consumable" works include: workbooks; exercises, standardized tests, test booklets and answer sheets. Teachers cannot substitute copies for the purchase of books, publishers' reprints or periodicals, nor can they repeatedly copy the same item from term-to-term. Copying cannot be directed by a "higher authority," and students cannot be charged more than actual cost of photocopying. Teachers may use copyrighted materials in overhead or opaque projectors for instructional purposes.

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FOREIGN EXCHANGE STUDENTS

Purpose

In order to promote cultural awareness and understanding and to provide diverse experiences to [Oyster River Cooperative School](#) District students, the Board shall admit foreign exchange students into the schools of the district.

Authority

The Board shall accept foreign exchange students who meet the established guidelines for admission to district schools.

The Board may accept exchange students on a J-1 Visa who reside within the district as participants in group-sponsored exchange programs approved by the Board. The Board may waive tuition for these exchange student(s).

The Board shall accept privately sponsored exchange students on a F-1 Visa for attendance in secondary schools upon payment of tuition at the established district rate; tuition payments may not be waived. The period of attendance shall not exceed twelve (12) months.

The Board reserves the right to limit the number of foreign exchange students admitted to the school.

Delegation of Responsibility

The ~~superintendent~~ [principal](#) or designee shall be responsible for determining the visa status and eligibility of foreign exchange students applying for admission to district schools.

Foreign exchange students shall comply with all immunization requirements for students. Once admitted, all exchange students shall be subject to all district policies and regulations governing students.

Cross Reference:

[Policy IKF – Graduation](#)

[Policy IKFC – High School Diploma – Alternative Program](#)

[Procedure JFABB- R – ORHS Foreign Exchange Student Guidelines](#)

ORHS Foreign Exchange Student Procedures & Guidelines

Oyster River High School utilized the Council on Standards for International Education Travel (CSIET) as a model in the creation of these guidelines and procedures on International Student Exchange Programs.

The goal of cross-cultural experiences is to allow [Oyster River High School](#) students the opportunity to learn about cultures, languages, and customs different from their own. It is one way in which ORHS students can become global citizens, opening their minds to new perspectives, and creating connections with others throughout our world.

Oyster River High School Procedures and Criteria:

- [Foreign Exchange](#) Students must be no younger than 15 [years of age](#) and no older than 18 years of age [as of October 1st of the requested school year](#) to be considered.
- [Foreign Exchange](#) Students must not have graduated from high school in their home country.
- [Foreign Exchange](#) Students must be sponsored by an [Oyster River High School](#)-approved exchange program. *Please refer to the Advisory List of International Educational Travel and Exchange Programs outlined by the Council on Standards for International Educational Travel (CSIET). Visit www.csiet.org to obtain the latest information.* [Oyster River High School](#) reserves the right to work with exchange organizations that have met [Oyster River High School's](#) criteria and have proven their commitment and responsiveness.
- Requests for placement [as a Foreign Exchange Student](#) at [Oyster River High School](#) and all corresponding documentation/paperwork must be received [by Oyster River High School](#) prior to June 1st [of the requested school year](#).
- The sponsoring program and family must meet with the [Oyster River High School](#) Principal or designee after producing the appropriate documentation and paperwork. [This does not guarantee acceptance as a Foreign Exchange Student](#).
- The organization/exchange program is fully responsible for the full scope of the program, including but not limited to providing [the requested Foreign Exchange Student's](#) J-1 Visa information, medical information, custodial information, academic information, and housing.
- [Oyster River High School](#) may accept a maximum of 3 [Foreign Exchange](#) Students each school year. ORHS reserves the right to accept fewer than 3 [Foreign Exchange](#) students [per school year](#), depending upon [Oyster River High School](#) student enrollment and access to courses [availability](#).

Cross Reference:

[JFABB – Foreign Exchange Students](#)

[IKF – Graduation](#)

[IKFC – High School Diploma – Alternative Program](#)

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Policy Committee Review: January 29, 2014 First Read School Board: March 5, 2014 School Board Second Read/Adoption: March 19, 2014	Page 1 of 1 Recommended

FOREIGN EXCHANGE STUDENTS - Participation in Graduation Activities

Definition: — A foreign exchange student is defined as one who is enrolled at Oyster River High School via a recognized and approved exchange program, such as American Field Service (AFS), Japanese Foundation of Intercultural Exchange (JFIE), and Educational Foundation for Foreign Study (EF)

Foreign exchange students who are enrolled in full-time year-long programs, and are returning to their home countries following the completion of one academic year may be allowed to participate in the graduation ceremony and receive a certificate of program completion from ORHS at the discretion of the principal and superintendent. Students being granted the privilege of participating in graduation must have maintained good academic and behavioral standing at ORHS and have fulfilled all of the requirements of their individual exchange program.

Cross Reference:

- _____ Policy IKF – Graduation
- _____ Policy IKFC – High School Diploma Alternative Program
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